

# REPORT TO COUNCIL

**REPORT OF:** THE LEADER

**REPORT NO:** CAB014

**DATE:** 21 JANUARY 2010

<b>TITLE:</b>	Leader's Report on an Urgent Non Key Decision	
<b>KEY DECISION OR POLICY FRAMEWORK PROPOSAL:</b>	N/a	
<b>PORTFOLIO HOLDER: NAME AND DESIGNATION:</b>	Cllr Mrs Linda Neal Leader of the Council, Chairman of the Cabinet	
<b>CONTACT OFFICER:</b>	Lena Shuttlewood, Democracy Services Manager 01476 406119 l.shuttlewood@southkesteven.gov.uk	
<b>INITIAL IMPACT ASSESSMENT:</b>	N/A	Full impact assessment Required: No
<b>Equality and Diversity</b>		
<b>FREEDOM OF INFORMATION ACT:</b>	This report is publicly available via the Local Democracy link on the Council's website: <a href="http://www.southkesteven.gov.uk">www.southkesteven.gov.uk</a>	
<b>BACKGROUND PAPERS</b>	NKD report number PLA795	

## 1. RECOMMENDATION

**Members are asked to note this decision in accordance with Access to Information Procedure Rule 17.3**

## 2. PURPOSE OF THE REPORT

This report is to inform the Council of a non key decision taken since the last report to Council on 3 September 2009 under Access to Information Procedure Rule 23.4.

## 3. DETAILS OF REPORT

### 3.1 Urgent non key decision made on 9 November 2009 by the Economic Development Portfolio Holder.

#### **Decision:**

**That approval is granted to appoint Levvel to undertake an Affordable Housing Viability Assessment**

***The reasons for urgency were:*** Following submission of the District Council's Core strategy Development Plan Document (DPD) to the Secretary of State, the Inspector appointed to examine the DPD in January 2010 has notified the council of concerns about the lack of a viability assessment of the targets and thresholds in Policy H3 (the council's approach to the provision of affordable housing). This assessment is required in order to inform the examination into the soundness of this aspect of the Core Strategy.

Five consultancies experienced in this field were invited to supply quotations, of which four submitted a proposal. Following evaluation, Levvel emerged as the preferred consultancy to undertake this work. The commissioning of Levvel's services needed to proceed at the earliest opportunity so that the viability assessment can be completed before the hearing sessions of the examination process in January 2010.

**4. OTHER OPTIONS CONSIDERED**

As set out in report number PLA795.

**5. RESOURCE IMPLICATIONS**

As set out in report number PLA795.

**6. RISK AND MITIGATION (INCLUDING HEALTH AND SAFETY AND DATA QUALITY)**

As set out in report number AFM795.

**7. ISSUES ARISING FROM EQUALITY IMPACT ASSESSMENT**

Not applicable.

**8. CRIME AND DISORDER IMPLICATIONS**

Not applicable.

**9. COMMENTS OF SECTION 151 OFFICER**

None

**10. COMMENTS OF MONITORING OFFICER**

This report is required in accordance with procedures outlined within the Constitution.

**11. APPENDICES: None.**